SCHED App Instructions – Build Your Convocation Schedule and Stay Connected Using the SCHED App

For the 24/25 School Year, we are using a new scheduling app called SCHED. Please follow the instructions below to download the app and interact with the Convocation Event.

1. **Install the App**
   - Search for the free SCHED App in either Google Play or the Apple Store and download the app

2. **Search for our Convocation Event**
   - Search for "convocation" in the SCHED app search bar and select the event "24/25 SY Convocation: Community Schools & Central Office."

3. **Sign Up**
   - Android users - click the Sign-Up button and enter the requested information
   - iPhone user - click on a session you'd like to sign up for and then click the Sign-Up button and enter the requested information

4. **Add Sessions**
   - Review the sessions offered and then click on a session to view the details; if you are interested in a session, click the button on the bottom of your screen to "Add to Sched."

5. **Provide Feedback**
   - During convocation, when a session is complete, open the app, choose the session, and scroll to the bottom. You may provide a rating and feedback, but by selecting the corresponding emoticon, a new window will open where you can add comments.
   - Click submit to send us your feedback.
     - *Please note that feedback in this app is not anonymous.*